

Western Cass Fire Protection District
Minutes from the Special Session
February 25, 2022 at 09:00 pm



1. Meeting called to order at 09:00 pm.
This meeting was recorded.

2. Roll Call:

Chairman Terry Magelssen (2018 – 2022)	Present
Vice Chairman Sue Hosterman (2019 – 2025)	Present
Treasurer Kerri VanMeveren (2020 – 2026)	Present
Director Darvin Schildknecht (2021 – 2027)	Present

3. Personal Appearances: None

4. Reports

a) Chairman Terry Magelssen stated that he had nothing to report.

b) Vice Chairman Sue Hosterman stated that she had nothing to report.

c) Treasurer Kerri VanMeveren stated that she forwarded the email that she sent to Chris Beal last week on to Chairman Terry Magelssen today. She stated that she still needs the two employees to complete their W4 forms and that she also needs the ACH paperwork from Kevin Collins. She stated that she needs Chairman Terry Magelssen to communicate this to the fire fighters in Chris Beal's absence.

Treasurer Kerri VanMeveren stated that she needs Chairman Terry Magelssen to pull the reports from I Am Responding and submit them through for payroll. She stated she would like for him to look at last months so the reports replicate the past reports. She stated she will need this at the end of February.

d) Director Darvin Schildknecht stated that he had nothing to report.

5. New Business

a) District's Insurance Renewal – Terrorism Form

1) Chairman Terry Magelssen stated that the reason for the Special Session tonight is to authorize Vice Chairman Sue Hosterman to sign the Terrorism Form for the insurance policy, as long as, the board agreed this policy is necessary. Treasurer Kerri VanMeveren stated that this insurance is

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additional insurance for terrorism coverage and is \$34.00 per year. Chairman Terry Magelssen stated he would like to entertain a motion.

Chairman Terry Magelssen made a motion to authorize Vice Chairman Sue Hosterman to sign the Terrorism Form and affix the addendum to the insurance policy for the terrorism coverage.

Chairman Terry Magelssen	Aye
Vice Chairman Sue Hosterman	Aye
Treasurer Kerri VanMeveren	Aye
Director Darvin Schildknecht	Aye

Motion passed.

Adjourned from the Special Session at 09:09 pm.