



Western Cass Fire Protection District
Minutes from the Work Session
November 3, 2021 at 7:00 pm
Fire Headquarters
5 S. Rogers Rd., Cleveland, MO 64734

1. Meeting called to order at 7:00 pm.
This meeting was recorded.
2. Pledge of Allegiance
3. Roll Call:
 - a) Chairman Terry Magelssen Present
 - b) Vice Chairman Sue Hosterman Present
 - c) Treasurer Kerri VanMeveren Present
 - d) Director Darvin Schildknecht Present
4. Personal Appearances: Chief George Poulignot and Fire Fighter Kevin Collins
5. Reports:
 - a) Chairman Terry Magelssen stated that there was an emergency meeting Monday, November 1, 2021 to discuss the resignation of Chief George Poulignot.

Chairman Terry Magelssen stated that he has been speaking with vendors on payments that have not been made to him.

Chairman Terry Magelssen stated that he also has had several conversations with the District's attorney, Frank Foster.

Chairman Terry Magelssen stated that he spoke with neighboring fire districts as well.

Chairman Terry Magelssen stated that he wanted the Resignation of Chief George Poulignot added to tonight's agenda. He stated this topic needs immediate response.
 - b) Vice Chairman Sue Hosterman stated that she was working with Chairman Terry Magelssen on unpaid invoices.

Vice Chairman Sue Hosterman stated that the insurance company wants to know the status of the Station 2 Project.

Vice Chairman Sue Hosterman stated she was able to read a copy of the Mutual Aid Agreement between Western Cass Fire Protection District and Belton Fire Protection District.

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- c) Treasurer Kerri VanMeveren stated that she should have the 2019 Financial Audit back from DSW by the end of this week. The Auditor will be attending the next board meeting to present the audit findings.

Treasurer Kerri VanMeveren mentioned that she had 3 bids from 3 other CPA firms to conduct the district's annual financial audits and it is her goal to get them out to the board for review at the executive session at the next board meeting.

Treasurer Kerri VanMeveren stated that she has two bids from prospective accounting firms that she needs to review send out to the rest of the board. One bid came from a firm that was a referral from one of the firms providing a bid to do the annual financial audits. The second firm does not have much experience in providing services to a fire district.

Treasurer Kerri VanMeveren stated that there have been past due bills due to the Chief not using the Accounts Payable email address. Additionally, that the Chief has not been updating the vendor spreadsheet with the account username, password, and other needed information to access the accounts. There are 3 accounts she cannot access as a result. She stated this has created a lot of work for her. She stated she has been working to correct a dozen or more accounts to get these accounts corrected. The bills to the correct District email. Further, that it has been found at least two charge accounts have been opened without board approval.

Treasurer Kerri VanMeveren asked what happened to the extra hole punch that was in Chief's office. Chairman Terry Magelssen stated that the secretary took it to Station 2 on Monday night after the meeting when she posted to agenda there. The secretary confirmed that the hole punch and new binders are at Station 2.

- d) Director Darvin Schildknecht stated he has been working on sheetrock and mudding at Station 2. He purchased the sheetrock and mud. He stated that sanding still needs to be done and more mudding, but it is coming along. He stated that he spent 3 days up at Station 2. Director Darvin Schildknecht stated that he cut a doorway from the board room to the kitchen area at Station 2. He stated that he has found a contractor to give them a bid on finishing up the Station 2 Project.

6. Immediate Business

- a) Resignation of Chief George Poulignot
- 1) Chairman Terry Magelssen stated that the clock is ticking. They have thirty days from the time Chief George Poulignot submitted his resignation until he will leave the District. Chairman Terry Magelssen stated he is going to ask for

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comment and concerns from each board member. He stated he was going to follow the Robert's Rules of Order and each board member will only be allowed five minutes to speak at a time.

Chairman Terry Magelssen stated that a huge concern that he has is that property has randomly come up missing from both stations. He stated that the Chief's laptop needs to be returned as soon as possible and should have never been taken in the first place.

Chairman Terry Magelssen stated another concern he has is the bills are not being paid in a timely manner. He stated the District is failing at this and needs improvement immediately.

Chairman Terry Magelssen stated that the District is still functioning with a Fire Chief until the end of the thirty days the District has. He stated that they are still able to provide service for the District if they need assistance and dial 911.

- 2) Vice Chairman Sue Hosterman stated that she thinks it is best for the District to retain the current Fire Chief and work this out with him. She stated that he has accomplished a lot of good things for the District and the fire fighters really like him.

Vice Chairman Sue Hosterman stated that she is concerned over the solen property of the District. She agrees this property needs to be returned.

Vice Chairman Sue Hosterman stated that she is also concerned with the late paying of the bills. She stated that the bills need to be paid in a timelier manner to avoid late fees.

- 3) Treasurer Kerri VanMeveren stated that it is standard operating procedure to retain any property of the District's if someone puts in their notice of resignation.

Treasurer Kerri VanMeveren stated that the bills are not getting paid on time due to the other board members not paying attention to the alerts and not approving the bills in a timely manner. She stated that she has made this clear to the board before.

Treasurer Kerri VanMeveren stated that she will not tolerate lying to the board and misrepresenting information. She stated that a disregard of Policy and Procedures will not be tolerated either. She stated that there are missing bills, not being mindful of the budget and safety for the fire fighters needs to come before expenditures.

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- 4) Director Darvin Schildknecht stated that when he met with Chief George Poulignot at Station 2, he spoke about purchasing one light for the bay to try, He said then Chief George Poulignot stated he wanted to purchase 16 lights in his budget amendment. Director Darvin Schildknecht stated that he found the same lights with a different vendor for a lower price. He stated that when they talked at Station 2 that Chief George Poulignot got upset when he told him they didn't have the finances to fix Station 2 up to Chief's wants.

Director Darvin Schildknecht stated that he asked Chief George Poulignot about the ATV while they were at Station 2 and Chief stated it was non running and salvaged and needed to be removed. Director Darvin Schildknecht stated he should have cleared this with the board before removing it from Station 2. He stated he will return the ATV in the same condition to Station 2.

- 5) Chairman Terry Magelssen stated that he will now open the floor up to more of an open forum, but the board still needs to have respect for each other during discussions.

Chairman Terry Magelssen stated that all he is hearing about Chief George Poulignot's resignation is that he is lying and buying too many lights. He stated that the work sessions were designed so the board and the Chief could work side by side on what needs to be done. During that time is when questions can be asked, and the board needs to let him respond without shaming him. Chairman Terry Magelssen stated that he hopes the vision planning will help the board help the Chief. He stated that he is very concerned with how the operation side of the District will continue to run and Treasurer Kerri VanMeveren is concerned with the financial side of it. He stated that is very important, but the #1 goal of the District is to respond and save lives. He also stated that he feels that the board did not give Chief George Poulignot any priorities on what needed to be done. This has set Chief up for failure. Chairman Terry Magelssen also stated that the board needs to listen to Chief George Poulignot's ideas instead of disregarding them and picking them apart. He stated that Treasurer Kerri VanMeveren keeps using the word, lying, Chairman Terry Magelssen stated that is he said/she said stuff. Treasurer Kerri VanMeveren stated that this was not a he said/ she said, that there were 6 additional vendors to conduct the hose testing, that the board was told by Chief George Poulignot that there was only one company in the whole U.S. to conduct the hose testing.

Chairman Terry Magelssen stated that the meeting at Station 2 was supposed to be the Station 2 Project Team's deal. He appreciates all the work being done there but he will not tolerate items being taken from either station. Chairman Terry Magelssen stated that the board is not functioning as a team.

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Chairman Terry Magelssen stated that he has always thought that the bill pay process was the duty of the Treasurer of the board. He thinks this should be taken away from the other board members and placed back with the Treasurer.

- 6) Vice Chairman Sue Hosterman stated that as far as the refrigerator and furniture that you get what you pay for. Chief George Poulignot has been in the fire field his whole career and he knows what is needed.

Vice Chairman Sue Hosterman stated that the safety of the fire fighters is the most important for the District.

Vice Chairman Sue Hosterman stated that the District could do their accounting on QuickBooks and have an accountant come in once a month. She stated this would save a lot of time that they could be spending on other duties and issues.

Vice Chairman Sue Hosterman stated she believes that there is more than one person telling tales and that needs to stop.

Vice Chairman Sue Hosterman stated that if things don't change the Chief George Poulignot will not want to stay.

- 7) Chairman Terry Magelssen stated that the District's finances are broken, and the communication is broken. He stated that the Chief is giving monthly reports that the board is not even listening to. He stated that the Chief is doing his best to keep the board informed about what is going on. Chairman Terry Magelssen stated that is why he has reached out to his peers on what direction the District needs to go.

- 8) Treasurer Kerri VanMeveren stated that she never says anything that she never says anything she can't prove. She stated that not setting vendors up in unacceptable and charge accounts being opened without the board's approval is grounds for termination.

Treasurer Kerri VanMeveren stated that she has been trying to get the board together for months to ~~dissolve~~ the disfunction.

Treasurer Kerri VanMeveren stated they hired the Chief so he could tell them what is critical. She stated that has not happened. That twenty-year-old bunker gear is unacceptable.

Treasurer Kerri VanMeveren stated that Chief George Poulignot initiated the meeting at Station 2. He invited Director Darvin Schildknecht and she went along because it was clear that Chief George Poulignot was doing an end run to

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get his budget amendment passed using Darwin's earlier description to build a Ramada Inn at Station 2.

Treasurer Kerri VanMeveren stated that McCoy has been paying the bills late. She stated that is why they went to online bill pay to prevent the late pays and late fees. She stated that Dolan West Dolan issues their own checks. The person responsible for this does get a small stipend each month. She stated that the multi-step online bill pay process might be tough for some of the board because of their different skill sets.

Treasurer Kerri VanMeveren stated that she has always secured laptops when people resign, and it has not been a problem until now. Chairman Terry Magelssen asked her to return the laptop. He stated that the District's attorney, Frank Foster, stated that the laptop needs to be returned as well. Treasurer Kerri VanMeveren stated that at the time the laptop was taken Chief George Poulignot has resigned. She stated again there had been accounts opened without the board's approval. Treasurer Kerri VanMeveren stated that she will return the laptop back to Station 1 tomorrow. Chairman Terry Magelssen stated he knows there was no ill intent by taking the laptop, but the 4 board members need to set the bar for the District and thanked her for her word on returning the laptop.

Treasurer Kerri VanMeveren stated that while they were on the topic of taking things from the stations. She stated that the dishwasher, other appliances, and copper were taken from Station 2. She stated that removing the District's property needs the board's approval.

Treasurer Kerri VanMeveren stated the board needs to be setting the standards on how they display themselves.

- 9) Chairman Terry Magelssen stated the board needs to set the bar higher. He stated that the current Chief does not need to be held accountable for the past administrative issues.

Chairman Terry Magelssen stated that it is a mistake to let Chief George Poulignot go. He stated there need to be radical changes in the board to keep Chief.

Chairman Terry Magelssen stated that the board functioning properly and together is an immediate need.

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Chairman Terry Magelssen stated that the Mutual Aid Agreement with Belton is from 1991. He stated that if there is a disruption with the District that Lee Summit needs to be made aware.

Chairman Terry Magelssen stated that the loss of Fire Chief George Poulignot is going to result in the loss of others as well.

- 10) Vice Chairman Sue Hosterman stated that when there was not a Chief in the past the District could not answer any of their own 911 calls. She stated that her and Chairman Terry Magelssen headed training and did the best they could with what they had. Treasurer Kerri VanMeveren stated that she, herself has different skill sets she brings to the table and was a part of the time they were without a Chief.
- 11) Chairman Terry Magelssen stated that he wants to know what fixes the board thinks need to happen to retain Chief George Poulignot and keep him compelled to stay.

Chairman Terry Magelssen stated that Chief George Poulignot deserves to be treated with professionalism and decorum and the personal attacks on him must stop from Treasurer Kerri VanMeveren. He stated that Chief George Poulignot needs to be addressed with respect. Chairman Terry Magelssen stated that Chief George Poulignot brings many skillsets to the table. Chairman Terry Magelssen stated there have been others that have left the district because of Treasurer Kerri VanMeveren. Chairman Terry Magelssen stated it is the board duty to let the Fire Chief know what he was hired for. He stated that positive communication is an effective skill set they need to work on. He stated that they need to be clear on what their expectations are for the Fire Chief. Chairman Terry Magelssen stated that Chief George Poulignot has given and has lot of good ideas for the District. He knows what he is doing, he's been in the business for a long time.

- 12) Treasurer Kerri VanMeveren stated that prior to joining the board she asked on numerous occasions for information and was ignored and dismissed by the board. She stated that when she took over the Treasurer position, she found out that the last year's Tax Levy was not submitted correctly. And, that it took more than two months to fix working with the MO State Auditor's office.

Treasurer Kerri VanMeveren stated that the first time she asks nicely, the second time she asks sternly and the third time I will escalate. She stated that it is the boards responsibility to ask questions when something doesn't set right the board needs to investigate. She stated that she has worked in corporate and small business and right now she sees a

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lot of behaviors that lack of running a business. Treasurer Kerri VanMeveren stated she got on the board because she saw a lot of problematic behaviors and wanted to resolve the issues. Chairman Terry Magelssen asked her if she had plans for another Fire Chief. Vice Chairman Sue Hosterman stated that Treasurer Kerri VanMeveren could be a lot nicer to everyone including Chief George Poulignot and the CPA. Treasurer Kerri VanMeveren stated the CPA got upset when they requested the financial package to be changed back to the way it had been done. She stated she was just caught in the middle between the board and the CPA. She stated the CPA was frustrated with the constant changes needed from the board. Treasurer Kerri VanMeveren stated that the CPA also got upset when they were asked about not getting the bills paid on time. Vice Chairman Sue Hosterman stated that when Treasurer Kerri VanMeveren joined the board, they had to switch to a different email domain. She stated that no one else knew how to use this and they did know how to use the old email domain. Treasurer Kerri VanMeveren responded that there is no such thing as having free business email and that using free email accounts is how the district lost all their online storage before when Bill Franse and another volunteer Firefighter were using their personal free emails to control District files and emails. Further, that it was because of her that the District was able to salvage their wc-fd.org emails by being able to set up new accounts under a new domain. Chairman Terry Magelssen took back over to redirect the discussion.

- 13) Chairman Terry Magelssen asked each board member if they knew of another option for Fire Chief at this time.

Director Darvin Schildknecht stated that he does not have anyone in mind.

Treasurer Kerri VanMeveren stated that she is happy to get back with him after she does some research.

Vice Chairman Sue Hosterman stated that there is no one else as highly qualified to take on the Fire Chief position.

Chairman Terry Magelssen stated that the fire fighters have commented that Chief George Poulignot and Deputy Chris Beal are doing a fantastic job.

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7. New Business

a) Board Vision Planning

- 1) Chairman Terry Magelssen stated that he wanted the board to do some vision planning for the present and future. He stated that he will review different categories and ask each board member their input on them.

Chairman Terry Magelssen stated he was going to speak about the District's mission and asked why does Western Cass Fire Protection District exist. Director Darvin Schildknecht stated that WCFPD exists to serve the community with fire protection and EMS services. Chairman Terry Magelssen asked what he meant by EMS services. Director Darvin Schildknecht stated being a first responder and to try to secure the scene before medical services from Belton or neighboring districts can arrive. Chairman Terry Magelssen asked if the District should be involved with churches and the school. Director Darvin Schildknecht stated that he did agree the churches and school needs to be involved. This will help the District be proactive and have a prevention of fires and possibly encourage a young person to want to become a volunteer fire fighter. Director Darvin Schildknecht stated that he believes there is a better relationship with the school now that there isn't as much friction. Chairman Terry Magelssen stated that PR is extremely important and that starts with the board. Treasurer Kerri VanMeveren stated that the District is responsible for rendering services that are fiscally responsible and leveraging resources from others. She stated that a lot of old things need addressed. Treasurer Kerri VanMeveren stated the district has a lot of fundamental issues that need to be addressed. She stated there needs to be house cleaning done within the administrative and operational sides. Chairman Terry Magelssen asked if Treasurer Kerri VanMeveren had a garage fire or saw a wreck outside of her house on the road what level of service would she expect. Treasurer Kerri VanMeveren started to say there was a study done and Chairman Terry Magelssen stated that he wanted her opinion, not research on a study she read about. Treasurer Kerri VanMeveren stated that she does expect a decent response time, but she knew when she moved to a rural area the response time would not be as great as in an urban area. Most people understand the risks of moving to a rural area of not being 5 minutes from a hospital or the grocery store. She stated that she chooses to live in the country and what it brings. Chairman Terry Magelssen asked what services does Western Cass Fire Protection District offer. Treasurer Kerri VanMeveren stated that since they only have two qualified people that can drive a fire truck it is a huge problem. She stated that the volunteers do not have F1 and F2 training and that none have their EMT training. Chairman Terry Magelssen asked if Treasurer Kerri VanMeveren wanted an EMT at her house if

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she was in need. Treasurer Kerri VanMeveren stated no. Chairman Terry Magelssen asked if she was interested in Western Cass Fire Protection District being involved with churches and the school. Treasurer Kerri VanMeveren stated that they can want the same things but how they go about it might be different. Chairman Terry Magelssen stated that response time is huge to him. Urban settings it is five minutes and in rural settings time and credentials change. He stated that a lot of times for our District it depends on what level of service that our neighboring districts can provide for us. Chairman Terry Magelssen stated there were administration issues when he joined the board. He stated that he would like to see more training opportunities for the volunteers for EMS and fire. He stated that Chief George Poulignot and Deputy Chris Beal have been providing a much better level of training than he has ever seen within the District. He stated that he would like for the District to be involved with the churches and school. He stated they need to look like good guys in fire hats. Chairman Terry Magelssen stated that they need to remain proactive, when someone dials 911, they need to be able to get the level of help they need. Vice Chairman Sue Hosterman stated that she would like to see all volunteers to have the F1, F2 and EMT training. She stated that she would like to see them get more involved with the community. Chairman Terry Magelssen stated that being able to put out fires and provide EMS leads to good relations. He stated that Chief George Poulignot has been involved with the City of Cleveland and Water Meetings. Chairman Terry Magelssen stated he has not heard of another Chief that has been as involved in our District. Treasurer Kerri VanMeveren stated that it her hope that while nobody on the board has been through a formal strategic planning session that these are usually take at least a day and often 2 days to complete. ~~she hopes this discussion will be had again and not just a onetime deal.~~ Chairman Terry Magelssen stated that this is just the introductory to the vision planning for the board.

Chairman Terry Magelssen stated that he was going to speak about the critical issues of the District. He asked what is unique about Western Cass Fire Protection District. Chairman Terry Magelssen stated that on unique thing is that we are a farm district. He stated that not all districts get called out to combine fires. Vice Chairman Sue Hosterman stated that some driveways in the District cannot fit a fire truck and some of the bridges are not adequate for the apparatuses that Western Cass Fire Protection District has. Chairman Terry Magelssen stated that there are several churches in the District and even a Senior Living Apartment facility. Treasurer Kerri VanMeveren stated there is EMT training in Archie, Missouri for \$800.00 but it is a four-month commitment. Chairman Terry Magelssen stated that the demographics show that most of the calls in the District come from in town in Cleveland. He stated the next highest is around Station 2. Treasurer Kerri VanMeveren stated that might be outdated information. Chairman Terry Magelssen stated it was published in 2019 and the

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call volume has not changed much since then. Chairman Terry Magelssen stated that the Cleveland residents require the most frequent level of service. This is a 1 ½ mile section and is considered suburban due to the population within that 1 ½ mile section. He stated that to service properly they need six fire fighters and the response time to be thirteen minutes and for EMS it would be ten minutes. Treasurer Kerri VanMeveren stated that our district is not NFPA compliant and that while she realizes even districts' as big as Belton Fire is not 100% NFPA compliant, that our district is not even close. Chairman Terry Magelssen asked how does the District crawl out of this pit. He stated that Belton runs 80% of the District's calls and so far, this year Belton has run fifty-six calls that were not EMS calls. Chairman Terry Magelssen stated to reduce the response time within the District we must get fire fighters in the stations. He stated that the resources that we have are outstanding. He also stated that training will help with this. Chairman Terry Magelssen stated that he would like to see in town response time be ten minutes and rural response time be twelve minutes. Vice Chairman Sue Hosterman stated that she would like to see an ambulance in the District in the future. Chairman Terry Magelssen said he would like to think when 911 is called the closet people can respond. Director Darvin Schildknecht stated that the District needs to get fire fighters in Station 1, but he thinks they need to be trained with F1 and F2 before they can be a resident. He stated it would be nice for them to be EMT trained as well. Director Darvin Schildknecht stated then they could focus on Station 2 and getting it ready for residents. Chairman Terry Magelssen stated that he would like to see the fire fighters to have the training as well. He stated that with everyone this can get accomplished. Treasurer Kerri VanMeveren stated the district needs to know what big ticket items that need to be budgeted for, so plans can be made accordingly. She stated that it is a trend nationwide that fire districts are merging. She stated that it is very expensive to maintain a fire district and keeping people trained. She stated she thinks the residents of the live-in program need to be F1, F2 and EMT trained. Treasurer Kerri VanMeveren stated that she heard the fire fighters are not learning anything new in training and has information that confirms a fire fighter who recently left stated they had not learned anything new. She stated that things need to be in order in administrative and operations for this to work. She stated that our District is half the size of any neighboring district. Treasurer Kerri VanMeveren stated that the District needs to budget the District's money like they do their own money. Chairman Terry Magelssen stated that he thinks it is great he is hearing common ideas and wants for the District. Chairman Terry Magelssen then spoke about fulfillment. He stated that they do have trained people in the District. He stated that they could think about matching funds to

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help with extra training or any training that is needed. He stated there are five people already trained with F1, F2 and EMT training. Chairman Terry Magelssen stated that Director Darvin Schildknecht stated that people need to be at Station 1. He stated that it isn't because they are not trained, he said it is because they don't live in District or can only be there on the weekends. Chairman Terry Magelssen stated that all first responders are having a hard time fulfilling their positions whether it be law enforcement or fire and medical first responders. Treasurer Kerri VanMeveren stated that Central Cass has a waiting list for volunteers to get in their district. She stated that it would help Western Cass Fire Protection District to get the house in order and get the proper equipment and they would get more volunteers. Vice Chairman Sue Hosterman stated that she thinks the fire fighters are getting better training from Deputy Chris Beal.

Chairman Terry Magelssen stated that he sees a board and district that is struggling. He stated that we need strong leadership, that starts with the board. He stated that the fire fighters like the training they are receiving from Chief George Poulignot and Deputy Chris Beal. Chairman Terry Magelssen stated that he has heard some good ideas. He stated that with the Joint and Powers Act they can join forces and work together towards an ambulance district and fire district. Chairman Terry Magelssen stated that very few fire districts have merged in the state of Missouri, but it can happen. Treasurer Kerri VanMeveren stated that there have been successful merges per Monty Olsen. Chairman Terry Magelssen stated he was glad to have that input and glad she spoke with Monty Olsen on this topic. Chairman Terry Magelssen stated that there are some districts that do a Contract of Services. This is where a fire board agrees to services that are needed in another district to service their community. Chairman Terry Magelssen stated that Dolan West Dolan is willing to speak about Contract of Services with Western Cass Fire Protection District. He stated that they provide excellent services. Treasurer Kerri VanMeveren stated that when the previous fire chief left last year, left that Dolan West Dolan reached out for Contract of Services. She stated they need to try to make the best decision for the community and she believes the community needs to be involved in the decision making. Chairman Terry Magelssen stated that the two boards will get together to review and make sure the services that are needed are being met. He stated that there will no longer be a need for work comp insurance. Chairman Terry Magelssen stated that he is unsure of the cost for Contract of Services. Chairman Terry Magelssen stated that he had discussed giving Dolan West Dolan 90% of our revenue. He stated that this would have to be discussed with Dolan West Dolan's board. Chairman Terry Magelssen stated that our board would set metrics with Dolan West Dolan on what response times are expected and what services are expected. He stated the board would still function. Chairman Terry Magelssen stated that Dolan West Dolan did say they could

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offer the Contract of Services knowing what revenue Western Cass Fire Protection District has and offer all services that are needed with another district still doing mutual aid for EMS. Chairman Terry Magelssen stated that utilities would not be our responsibility any longer. He stated there would be two members from our board and two members from Dolan West Dolan board to form a committee that would ensure all services are being met. He stated that Dolan West Dolan could start this immediately. Chairman Terry Magelssen stated this would improve the level of service overnight. Director Darvin Schildknecht stated he has thought about this in the past and he agrees this is a good idea. He asked what happens to the equipment we have now. Chairman Terry Magelssen stated that Dolan West Dolan could use some of the equipment. They would be responsible for fuel, fixing trucks and paying of the bills. Treasurer Kerri VanMeveren stated she likes the idea of contracting fire services. She asked if this would affect the mutual-aid agreement we have with Belton. She stated she would like to look at all options, specifically that we need to meet with Belton to discuss how this might impact the districts mutual aid agreement. Vice Chairman Sue Hosterman stated she thinks this would be fine. She asked about who would pay for the taxes and utilities. She also asked who would oversee running the operations of the stations. Chairman Terry Magelssen stated that Western Cass Fire Protection District owns the property so taxes would still be paid by our District, but he will verify this. The utilities would be paid by Dolan West Dolan and they would also oversee the operations. Chairman Terry Magelssen stated that the response time would get much better since there would be people residing at Station 1 right away. Vice Chairman Sue Hosterman asked if there would be two people 24 hours a day at Station 1. Chairman Terry Magelssen stated that is the plan and he feels like a ten-minute response time for in town in Cleveland is a good metric. He stated the board would have to review this every so often to make sure they are meeting the response time a good percentage of the time. Director Darvin Schildknecht stated that more responsibility here could add more fire fighters. Chairman Terry Magelssen stated that a bigger district with bigger needs can attract higher caliber of people. He stated that meeting with Dolan West Dolan's board could happen within a week. Chairman Terry Magelssen asked each board member if they were interested in having this conversation with Dolan West Dolan for Contract of Services. Director Darvin Schildknecht stated yes. Treasurer Kerri VanMeveren stated yes. Vice Chairman Sue Hosterman stated yes. Chairman Terry Magelssen also stated he wants to have this conversation with them and believes they could have a contract to sign with them by January 1, 2022. Treasurer Kerri VanMeveren stated that she thinks they might need voter approval for this. She stated this needs to be approached very carefully and a date can't be set just yet. Chairman Terry Magelssen stated that the District could take it for a test drive for a year to see what happens. Chairman Terry Magelssen stated he wants to be the one to

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initiate conversation with Dolan West Dolan's Fire Board Chairman. Treasurer Kerri VanMeveren stated that we need to make sure all options are on the table.

8. Miscellaneous

- a) Chairman Terry Magelssen asked for ideas for retaining what the District has now. Director Darvin Schildknecht stated they have a few days to think about this before the next board meeting.

Treasurer Kerri VanMeveren stated they do have the DSW 2019 Audit that will be first on the agenda for the next board meeting. She stated she will also need an Executive Session for the contract for a new accountant. She stated again that a lot of ideas are good, and they have agreed on a lot of things, but they may go about them in different ways.

Vice Chairman Sue Hosterman stated that they do need to be thinking about the insurance for the District if the Contract of Services doesn't work out. The insurance is renewed again in March 2022. She stated she also needs to let the insurance company know about the Station 2 Project.

Treasurer Kerri VanMeveren stated that she would like to invite Belton to the board meeting, so everything is on the table. She stated she doesn't think they need to rush into this, and it will take several meetings to accomplish. Treasurer Kerri VanMeveren stated that sometimes you sign a contract for more than one year the other party requests more money to continue services. She stated it needs to be asked what the rate increase will be the following year or in three years.

Chairman Terry Magelssen stated that he has a copy of the Contract of Services between Mt. Pleasant and Belton.

Chairman Terry Magelssen stated that one of the immediate board needs is to make sure the bills are getting paid.

Vice Chairman Sue Hosterman stated that another immediate need is a response to the insurance company on the status of the Station 2 Project. She stated that the work must be completed by December 24, 2021. Director Darvin Schildknecht stated that he would work on getting a bid right away. Chairman Terry Magelssen stated that we have the money for the work to be done at Station 2. He stated we might have to forfeit any extra monies from the insurance company because he doesn't think the project can be completed in that short amount of time. Treasurer Kerri VanMeveren asked what the total was that they received from the insurance company. Vice Chairman Sue

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Hosterman stated they had received a couple different checks, but she will have to look at the total the District has received. Treasurer Kerri VanMeveren stated that Director Darvin Schildknecht knows the cost of the sheetrock and he can better touch on this and what is left to accomplish at Station 2. Director Darvin Schildknecht stated that the sheetrock and flooring is left. Chairman Terry Magelssen stated that things might have been done to hinder the progress but wants to make sure they are doing to best in thirty to sixty days.

Chairman Terry Magelssen asked the board to send any brainstorming pieces to the secretary for the next board meeting agenda.

Vice Chairman Sue Hosterman asked about propane at the stations since it is getting to be cooler. Chairman Terry Magelssen stated that he gets alerts from the thermostats if they dip below a certain temperature. Director Darvin Schildknecht stated that 400 to 500 gallons of propane should get through the winter.

Chairman Terry Magelssen stated he will get with Dolan West Dolan.

Motion was made by Vice Chairman Sue Hosterman to adjourn from tonight's work session at 9:49 pm.